

SIPP Transfer in from money purchase/defined contribution scheme

Please complete this form to request a transfer into your SIPP with ourselves.

1. Investor details

Investor's name	<input style="width: 100%;" type="text"/>
Investor's SIPP number	<input style="width: 100%;" type="text"/>

2. Scheme details

Full name of scheme to be transferred	<input style="width: 100%;" type="text"/>	
Type of scheme being transferred for example: PP, EPP	<input style="width: 200px;" type="text"/>	Transfer value (or estimate) £ <input style="width: 100px;" type="text"/>
Contact name	<input style="width: 100%;" type="text"/>	
Contact number	<input style="width: 100%;" type="text"/>	
Address	<input style="width: 100%; height: 40px;" type="text"/>	
Policy/account number (if applicable)	<input style="width: 200px;" type="text"/>	HM Revenue & Customs reference number (if known) <input style="width: 150px;" type="text"/>

Is this the full value of the plan?

- Yes
 No

Are any benefits already in drawdown under the plan?

- Full
 Partial
 No

If yes, please provide your P45 once supplied by your existing scheme. If you wish to receive income payments from the plan once transferred, please complete the 'Income Request Form' which is available at www.curtisbanks.co.uk and return to our offices.

Is the plan a defined benefits scheme or a scheme with safeguarded benefits other guarantees or promises? Yes No

If "yes", please do not complete this form, but instead complete a 'Transfer of Benefits - Safeguarded Benefits' form and return it with the application.

If this an in-specie transfer?(i.e. does the transfer consist of assets other than cash?) Yes No

If yes, please list the types of assets and their transfer values

***If transferring an investment portfolio - please also provide an asset list from the investment manager. For all other assets - please provide a breakdown of the funds from the provider. Without the above items, the in specie transfer cannot proceed.**

2. Scheme details (continued)

Is the transfer a credit as a result of a Pension Sharing Order? Yes No

Have you received advice from a regulated financial adviser in respect of the transfer? Yes No

Is the transfer part of a block transfer? Yes No

If yes, please provide details of any protected tax free cash entitlement, minimum pension age etc which is being preserved by the block transfer

3 Declaration and signature for transfers

Declaration

- Where funds from other pension arrangements are to be transferred to the SIPP, I consent to the payment of the transfers.
- Declarations to the current provide of the transferring scheme(s)
 - I authorise and instruct you to transfer sums and assets from the plan(s) as listed above directly to Curtis Banks and to provide any instructions and/or discharge required by any relevant third party to do so.
 - Where you have asked me to give you any original policy document(s) in return for the transfer of sums and assets and I am unable to do so, I promise that I will be responsible for any losses and/or expenses which are the result, and which a reasonable person would consider to be the probable result, of any untrue misleading or inaccurate information deliberately or carelessly given by me, or on my behalf, either in this form or with respect to benefits from the plan.
 - I authorise Curtis Banks, the current provider and any financial intermediary with authority over my plan to obtain from each other, and release to each other, any additional information that may be required to enable the transfer of sums and assets to Curtis Banks.
 - I authorise Curtis Banks, the current provider and any employer paying contributions to any of the plan(s) as listed above to obtain from each other, and release to each other, any information that may be required to enable the transfer of sums and assets to Curtis Banks.
 - Until this application is accepted and complete, Curtis Banks' responsibility is limited to the return to the return of the total payment(s) to the current provider.
 - Where the payment(s) made to Curtis Banks represent(s) part of the sums and assets under the plan(s) listed above, then payment made as instructed will mean that I shall no longer be entitled to receive pension or other benefits from the plan(s) listed.
 - Where the payment(s) made to Curtis Banks represent(s) part of the sums and assets under the plan(s) listed above, then payment made as requested will mean that I shall no longer be entitled to receive pension or other benefits from that part of the plan(s) represented by the payment(s).
- Declaration to Curtis Banks and the current provider of the transferring scheme(s)
 - I promise to accept responsibility in respect of any claims, losses and expenses that Curtis Banks and the current provider may incur as a result of any incorrect information provided by me in this application or any failure on my part to comply with any aspect of this application.
- If I am transferring a capped drawdown arrangement(s) to a flexi-access drawdown arrangement(s), I will be subject to the Money Purchase Annual Allowance (MPAA) from the date of my first flexi-access payment.
- If I am already subject to the Money Purchase Annual Allowance (MPAA), I hereby confirm that the date the MPAA first applied to me is as follows:
- The transfer will be used to provide benefits under my SIPP administered by Curtis Banks, in accordance with the Rules of the SIPP.
- I am not bankrupt and there are no court orders affecting my pension arrangements.

Print name

Signature of investor

Date

When completed, this questionnaire together with any supporting documents should be returned to:

Bristol Office
Curtis Banks Limited,
3 Temple Quay,
Bristol, BS1 6DZ

Dundee Office
Curtis Banks Limited
Suite 3 West Port House
144 West Marketgait, Dundee, DD1 1NJ

Curtis Banks Limited,
3 Temple Quay,
Bristol, BS1 6DZ

T 0117 910 7910
F 0117 929 2514
curtisbanks.co.uk

Call charges will vary. We may monitor and record calls.

If you're contacting us by email, please remember not to send any personal, financial or banking information because email is not a secure method of communication.

Curtis Banks Ltd is the operator and administrator of the SIPP. Colston Trustees Limited is trustee of the SIPP

Curtis Banks Limited (registered number 6758825) and Colston Trustees Limited (registered number 6867955) are companies registered in England & Wales with their registered addresses at 3 Temple Quay, Bristol, BS1 6DZ. Curtis Banks Limited is authorised and regulated by the Financial Conduct Authority. SIPP TIN 0717

